HOLIDAY ART SALE
November 22 - November 25
Saturday 9:00 am to 4:30 pm  Sunday 1:00 to 5:00 pm
Monday and Tuesday 9:00 am to 9:00 pm

LOCATION: College of Lake County

GENERAL INFORMATION: The four-day sale will include works in various fine arts media. Accepted artists are asked to provide an adequate supply of art to fill their assigned space. Artists need not be present at the four-day sale. Artwork will be on a consignment basis to the College of Lake County Foundation Cultural Committee which reserves the right to limit the number of pieces on display.

MEDIA: All 3D art forms including crafts (clay, fiber, glass, metal and paper), jewelry, sculpture. No 2D artwork accepted; however greeting cards and stationery will be considered.

ELIGIBILITY: Open to all artists 18 years or older. All work must be of original concept and design and not from commercial kits or molds. All work that is to be exhibited must be executed by the applying artist(s). The Cultural Committee reserves the right to refuse any artist the right to exhibit work not in the same media or not complying with stated requirements.

JURY FEE: A $15.00 non-refundable jury fee is due with the entry form. Make checks payable to Holiday Art Sale 2008. Entry form can be faxed, 847-543-3405.

DISPLAYS and FEES: All fees and display requests must be submitted with consignment inventory. All materials necessary to display work will be provided by the artist. Tables or floor space must be requested. Each table or floor space is 2 1/2 ft. x 6 ft. @ $15.00 (maximum of 2 @ $30 per artist). Tables will be provided for a uniform look. (A few half tables will be available if two artists wish to share @ $15 per artist.) Artists may reduce their display fee by $15 for each 2 hours worked during the sale. Specifications will be sent to accepted artists.

JURYING PROCESS: Selections will be based on creativity, salability, affordability as well as craftsmanship regardless of the medium. The jury consists of Cultural Committee members.

SALES: A commission of 35 percent of the price will be retained by the College of Lake County Foundation. Proceeds will be used to maintain CLC’s Community Gallery of Art and to fund scholarship programs. The four-day sale will be staffed by Friends of the Gallery and artists who wish to volunteer.

SLIDES AND PHOTOS: Submit three slides, photographs or jpegs on a disk representative of work to be exhibited. Quality reproductions are important. All slides, photos or jpegs must be clearly labeled with the artist’s name, title (or description), medium, dimensions, and price. Please indicate the top of the slide or photo. Materials will be returned after the sale.

ENTRY: All entries must be accompanied by an entry form, a $15.00 jury fee and slides, photos or jpegs. Entries are DUE Tuesday, September 2. The submission of the entry card will constitute an agreement to all conditions in the prospectus. Upon notification of acceptance, artists must return a signed Consignment Agreement and booth fee by November 3. This agreement will be mailed to artists with the notification letter.

HOLIDAY ART SALE SERVICES: Extensive publicity and advertising, printing and mailing of announcement to over 6,000 art patrons, staffing of four-day sale, acceptance of credit cards at sale, providing space and tables.

EXHIBITOR’S RESPONSIBILITY:
• Supply own display and coverings.
• Set up work between 1 pm and 9 pm Friday, November 21
• Pick up work at show’s end; Tuesday, November 25, 6 pm-10 pm.
• Mailing announcement cards to personal clients.

INQUIRIES: Please call at (847) 543-2405.
E-mail: crasmussen@clcillinois.edu

IMPORTANT DATES
• Deadline for entries . . . . . . . September 2
• Notification sent to artist . . . . . September 15
• Consignment agreement and inventory lists due . . . November 3

SET-UP . . . . . . . . . . . . . . . . . . . November 21, 1-9 pm
Emergency Set-up . . . . . . . . . . . . . November 22, 8 am-9 am

HOLIDAY ART SALE
Saturday, November 22 . . . . . . . 9 am-4:30 pm
Sunday, November 23 . . . . . . . . 1 pm-5 pm
Monday, November 24 . . . . . . . . 9 am-9 pm
Tuesday, November 25 . . . . . . . . 9 am-9 pm

PICK-UP: November 25 . . . . . . . . 6-10 pm
Emergency Pick-up . . . . . . . . . . . November 26, 8 am-11 am

ENTRY FORM
DUE DATE: September 2, 2008

MAIL TO: Holiday Art Sale/ARTcetera
College of Lake County
19351 West Washington Street
Grayslake, Illinois 60030-1198

Please print in ink or type.

Artist’s name
Address
City, State & Zip
Phone (day) (Evening) (Cell)

Email

Medium in which you want your entry juried (check one):

□ Ceramics □ Leather □ Other, please describe
□ Metal □ Fiber
□ Glass □ Paper
□ Jewelry □ Wood

WAIVER: Every reasonable precaution will be taken to safeguard art works while at CLC. The College of Lake County, its staff and volunteers are not responsible for accidental loss or damage of any kind. I have read and understood the above rules.

ARTIST’S SIGNATURE Date

PAYMENT OPTIONS:
□ Check/Money Order
□ VISA □ MASTERCARD □ DISCOVER
□ AMERICAN EXPRESS

Charge my □
Account no. ____________________________ Expiration Date ________________
Signature ____________________________

To fax - Fill out form and fax to 847-543-3405
(All faxed credit card information will be confidential.)
CHECK LIST
✓ Three labeled slides, photos or jpegs.
✓ Jury Fee - $15.00 check (Non-refundable) made out to the: Holiday Art Sale 2008

The 18th Annual Holiday Art Sale is sponsored by the Cultural Committee of the CLC Foundation to benefit the Community Gallery of Art and ARTcetera Sales and Rental Gallery.

For complete information call (847) 543-2405 or e-mail: crasmussen@clcillinois.edu
web site: http://gallery.clcillinois.edu

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