

MEMBERS EXHIBITION 2010

Robert T. Wright Community Gallery of Art • January 15 - February 21
Opening Reception: Friday January 15, 2010, 7-9 pm

Artist Members: We are looking forward to seeing your new works! If your membership has lapsed, now is the time to renew. Your membership must be current through the end of the show for you to enter. See the enclosed membership form.

READ THESE GUIDELINES CAREFULLY.

This is a very labor-intensive show. We are a small institution working with a small staff. We will be hanging nearly 100 pieces of art. *Your total cooperation is appreciated.*

LATE OR INCOMPLETE ENTRIES WILL NOT BE CONSIDERED.

ENTRY FORM DEADLINE

- Your entry form must be **received** by Monday, **DECEMBER 7**. We need to organize the show before the holidays, but you will have time to complete works in progress before the drop-off date.
- Forms may be dropped off at the LRC Circulation desk through December 7. FAX 847 543-3693.
- Be accurate with all information. Changes cannot be made. **NO SUBSTITUTIONS ARE ALLOWED.** The checklist is printed BEFORE the holidays.

ENTRY RULES

- Limit one piece per artist, which may not exceed 36" in any dimension, including the frame. Multiple pieces (unless under one frame) will not be accepted.
- The piece must not have been previously exhibited in our gallery or in ARTcetera.
- Works on paper must be framed under glass or plexi.
- **All 2-D work must be wired with FRAMING WIRE; no sawtooth hangers.**
- Complete the enclosed ART ID TAG and attach it securely to the back upper left corner of 2-D, or the bottom of 3-D. The information on the ART ID TAG must match the information on your entry form.
- Please, no work older than 5 years (2005 - 2010).
- Artist Members whose memberships are current through the end of the show are eligible to participate.

INSURANCE

Works will be insured while in the Gallery under the following conditions:

- The work must be marked with a value (same as sale price)
- Coverage will not exceed \$3000.
- Works priced above this limit are the artist's liability.
- The value must be commensurate with previously sold works, i.e.: market value.

SALES

Sales will be encouraged. All work for sale will be at the artist's valuation. Work not for sale (NFS) should be so marked. The Gallery retains a 35% commission on all works sold, including possible Purchase Awards.

DELIVERY AND PICK-UP OF ARTWORK

DROP-OFF is Monday, January 11 from noon to 7 pm IN THE GALLERY.

10 minute parking is permitted at LRC Receiving if you leave your flashers on. The LRC Receiving dock is located on Willow Way (off Brae Loch west of new Fire Station).

PICK-UP is Monday, February 22 from noon to 7 pm IN THE GALLERY.

Work not claimed on the pick-up date will be assessed \$2 per day storage fee. Make every effort to have a friend pick up your work if you cannot do so personally.

RECEPTION

The reception will be Friday, January 15 from 7-9 pm. The reception is free and open to the public. Postcard announcements will be available when you drop off your work.

INFORMATION

Contact Steve Jones at 847 543-2240 Monday - Thursday. E-mail: sjones@clcillinois.edu
Our FAX number is 847 543-3693. For online forms, visit our gallery website: <http://gallery.clcillinois.edu>

SEE BACK FOR SUGGESTED PRESENTATION GUIDELINES.